

## Center Details and Rates

Thank You for your interest in our Event Center.

### **Location**

- We are located at 32 Proctor Hill Rd Brookline NH (Rte 130) Exit 6 off Rte 3 Nashua and 9 miles west.?

### **Facility**

- Holds 240 people
- 58' x 60' clear and clean room - 3,480 square feet of open area
- Tables & Chairs included in your rental
- Heat/AC ? included
- Large Parking Area
- Handicap Accessible Restrooms
- Coat Closet
- PA System ? Stage, Great Colored Lighting available for additional fee.

### **Setup**

- Tables and Chairs we provide and will set up, in the floor plan you decide on .?5' round tables and/or 8' rectangular tables ?(We also have some 4' round tables for cake display, etc and some 6' tables for gift/guest book, etc)?

### **Food / Alcohol / Entertainment**

- You or your caterer, get the use of our large kitchen (6 burner gas stove and oven, large cooler, counter top space, 3 bay sink (We do NOT supply: linens, utensils, appliances, condiments, etc) We do have linens available for rent and have one time use paper for sale.
- If you choose to have alcohol you will need to sign an additional contract with an additional fee. Contact us for more information. No other alcohol is allowed in the building, or parking area, per NH State Liquor Comm.
- You would supply your own music or entertainment, we have names of DJ's etc.

### **?Rates for weddings & parties etc.**

- We rent our facility for \$600.00 for the first six hours.
- Additional hours can be purchased at \$75.00 per hour
- Rates for shows, or other events please contact us for pricing info.

## **Bartending Services**

Thank you for considering Brookline Event Center for your event and our bartending services. The following is some general information about our bartending services & costs.

- The cost of our bartending, services are as follows:
  - Set up a full bar & provide bartender(s): \$250.00
  - Set up a bar with beer, wine & soda only: \$125.00
- Other additional options
- Cash bar. All guests pay for their own drinks. (Most popular).
- Open bar with a running tab, which is based on consumption. (Host pays for what guests, drink).
- The open bar can also have a time limit, or buy guest one drink etc.
- A 9% NH Meals & rental tax will be added to all open bar tabs.
- If you choose to have a bottle of red & white wine on each table, there will be an additional charge of \$30.00 per table. A Champagne toast would be \$35.00 per table & a Chablis toast would be \$15.00 per table.

If you choose any of these services we will enclose a contract for you to sign & return with a deposit. We accept credit cards, which carry a 4% additional fee. Ten days prior to the event we will need a final guest count.

### Bartending information and contract

## **Extras**

- Up Lighting in Your Colors starting @ (\$150 package)
- Professional Fender Sound System (\$100 package w/microphones for iPods, CD's, etc)
- White table cloths \$7.00 each.
- White chair covers \$2.00 each
- Coffe urns, cold drink dispensers \$15 each

You may also come and see the room, check it out up close and personal, chat over ideas, etc. If you have any other questions please do not hesitate to contact us.

?Just call us at 603-673-4474 / / 603-582-4491?

**Kathy and Ron Pelletier**

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